
















## LIBRARY SUPPORT

-  Purchased the following for the Library:
  - Large format color laser printer (\$1,700)
  - Stools for laptop counter (\$1,487)
-  Donated \$1,675 for purchase of books
-  Subscribed to *BookPage* for distribution to Library patrons (\$528)
-  Provided free book marks and book bags for Library patrons (\$3,977)
-  Supported the Library Manager's participation in the annual Tennessee Library Association Conference (\$250)
-  Donated \$5,300 to Bartlett City Schools libraries through the Read for Your School Contest
-  Donated \$2,000 to Shelby County Books from Birth for free books distributed to Bartlett children
-  Sponsored the Summer Reading Program Kick-Off event and year-round programs for children, teens, and adults (\$2,988)
-  Participated in community events - Bartlett Festival, Bartlett Business EXPO, Senior Center Health Fair, Barnes & Noble Book Fair, Read Across America, and others
-  Hosted a reception for Friends members to celebrate our 10th anniversary in June 2017
-  Presented framed drawings of the three library buildings to hang in the Library foyer (*artist: Linda Wong*)
-  Conducted the 15th Annual Book Sale as well as daily and feature sales in the Library raising \$22,168
-  Conducted a special children's nonfiction book sale raising \$1,072
-  Celebrated National Library Workers Day by providing lunch for Library staff
-  Celebrated National Friends of Libraries Week with a display in the Library lobby and a special ½-price book sale

## FUNDRAISING

### BOOK SALES

Friends' primary source of revenue is the sale of books donated by the community. Sales are conducted in various formats.

The 15<sup>th</sup> *Annual Book Sale* held April 18-22, raised \$6,496 for the Library and represented 21% of total revenues. More than 13,300 books were placed back into the community, and more than 50 Friends volunteers participated.

*Feature Sales* offering a different category of book each month except June & July are held inside the Library.

Books and magazines of all types are offered year round on the *Daily Sale* shelves near adult fiction.

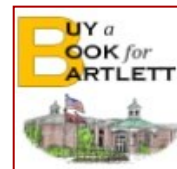
The Feature Sales and Daily Sales accounted for 51.5% of Friends income last year, a total of \$15,672.

Friends continued to list books of higher value on *eBay*. Online sales accounted for \$1,991 or 6.5% of total revenues. This is a program that is expected to expand in coming years.

### DONATIONS

As a non-profit public charity, Friends accepts donations from individuals and organizations. Undesignated donations amounted to \$927 this year. These donations are used to support the work of Friends and for current Library needs.

The Buy a Book for Bartlett program provides donors the opportunity to support the Library while honoring or memorializing a special person with placement of a bookplate in a library book. These funds are used to purchase new books for the Library.



### BARNES & NOBLE BOOK FAIR

Friends participated in a book fair at Barnes & Noble in December. Barnes & Noble donated a percentage of sales during the Fair to Friends. Friends volunteers wrapped purchases for voluntary donations, and shared about our organization and the Library.

## FUTURE ACTIVITIES

**Bartlett Festival** Sept. 20-29, 2018  
**Business Expo** March or April 2019

**Annual Book Sale:**  
**Members Preview** April 3, 2019  
**Public Sale** April 4-7, 2019

**Feature Sales:**

<b>Biggest &amp; Best Books</b>	August
<b>Health, Diet, Self-Help</b>	September
<b>Art &amp; Architecture</b>	September
<b>Sci-Fi, Fantasy, Horror</b>	October
<b>Regional Interest</b>	October
<b>Cookbooks</b>	November
<b>Holiday &amp; Gift Books</b>	December
<b>Biography &amp; History</b>	January
<b>Religion</b>	January
<b>Romance</b>	February
<b>African American</b>	February
<b>Biggest &amp; Best Books</b>	March
<b>Military</b>	May

*Categories are subject to change based on availability of books. Additional sales may be offered.*

**Program Meetings:**  
September 10, 2018    March 11, 2019  
December 10, 2018    June 10, 2019  
(Annual Meeting)



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[www.facebook.com/FriendsBartlettLibrary](http://www.facebook.com/FriendsBartlettLibrary)

## FRIENDS OF THE BARTLETT PUBLIC LIBRARY



## 2017 - 2018 ANNUAL REPORT

**The mission of Friends of the Bartlett Public Library is to promote and enhance the Bartlett Library facilities and services through advocacy, volunteer service, and fundraising and to encourage literacy, learning, and reading.**

Friends is a non-profit  
501(c)(3) organization.

## COMMUNITY OUTREACH

### BARTLETT FESTIVAL & BUSINESS EXPO



Friends represented the Library at Bartlett Festival in September. Our volunteers love this venue, meeting our neighbors in the park. Visitors to our booth always enjoy the photo op and gifts for the children.

In April, Friends were on the road once more at the Chamber of Commerce Business Expo sharing about the Library and Friends.

### READ FOR YOUR SCHOOL



Friends sponsored the Read for Your School Contest again in 2017, distributing \$5,300 to all eleven Bartlett City School libraries in recognition of

their students' reading achievements during the summer. This year the Bartlett High School library was also included in the monetary awards.



### SPEAKING ENGAGEMENTS

One of our goals this year has been to become more involved in events in the community where we can present the many resources of the Library as well as share about the Friends organization and goals. Several such opportunities presented themselves this past year.

October - Bartlett School Librarians In-Service  
Bartlett Senior Center Health Fair

## COMMUNITY OUTREACH

(CONTINUED)

December – Barnes & Noble Book Fair which was also a fundraising event.



March - Read Across America at Bartlett Elementary & Bartlett Baptist Happy Timers Senior Luncheon

May - Leadership Bartlett



We are looking forward to additional opportunities to meet our neighbors in the coming year.

### QUARTERLY PROGRAMS

Friends and guests are invited to attend quarterly programs that are both informative and entertaining. Programs are held on the 2<sup>nd</sup> Monday evenings of March, June, September and December.

Programs this year included presentations by Jimmy Ogle

about local history and Memphis music; Debra Parmley, a romance author; and the Memphis Ukulele Flash Mob.

Topics are announced in the Newsletter, on social media, and on the screens in the Library. Members receive a personal invitation by postcard and an e-mail.

Programs are free and open to the public and are preceded by a social time with refreshments for members and guests.



## MEMBERSHIP

Currently, Friends of the Bartlett Public Library has 199 members. Membership includes 46 charter members and 102 3-year members.

Dues for an individual membership remain \$10 for one year or \$25 for three years.

Each individual membership entitles the member and their minor children to attend the Preview Sale during the annual book sale in April and ensures personal notification of Friends' programs and events.

All new and renewing members receive \$1.50 in Book Bucks valid for a discount at any Friends book sale.

Membership forms are available at the Library and on the website.

### MEMBER COMMUNICATION

Friends continues to reach out through an on-line presence. In addition to the Facebook page we have maintained for several years, we now post information on Instagram and on our own Website which was recently completed.

The Website address is [www.FriendsBartlettLibrary.org](http://www.FriendsBartlettLibrary.org)

### OFFICERS & DIRECTORS 2017-2018

Officers:

President: Judy Teague  
Vice-President: Janet Futrell  
Treasurer: Lynn Chambers  
Secretary: Pat Sexton  
Past President: Carol Huff

Directors:

Joan Schrier  
Sandy Hackett  
Amy Venckus  
Rosemary Gaynier  
Chip Holliday (ex officio)

## FINANCIAL REPORT

May 31, 2017 - May 27, 2018

<b>Beginning Balance</b>	<b>\$107,574</b>
<b>Income:</b>	<b>\$30,415</b>
Dues	\$1,800
Buy a Book Donations	150
Barnes & Noble Book Fair	169
Other Donations	927
Annual Book Sale	6,496
Daily & Featured Book Sales	15,672
Children's Nonfiction Sale	1,072
Flash Drive Sales	182
On-Line Book Sales	1,991
Interest	1,956
<b>Expenditures:</b>	<b>(\$25,209)</b>
Administration	\$2,210
Fundraising:	
Book Sales	399
Flash Drives	0
On-Line Book Sales	261
Staff Development & Support	562
Books (Buy a Book)	1,675
Library Facilities, Supplies, Equipment:	
Large Format Printer	1,700
Computer Bar Stools	1,487
Other	1,189
Customer Book Bags	3,675
BookPage Subscription	528
Children & Teen Programs	2,455
Adult Programs	533
Volunteer Events	330
Promotional Activities:	
Bartlett Festival	258
Bookmarks	302
Other	45
Donations:	
Read for Your School	5,300
Books From Birth	2,000
Other	300
<b>Ending Balance</b>	<b>\$112,780</b>