

DONATION GUIDELINES

Friends of the Bartlett Library appreciates donations of printed and recorded materials that are suitable for use by the Library or for resale.

ALL MATERIALS

In good repair - no mold, water damage, strong odors, excessive marking, missing covers or pages.

Age limitations do not apply to materials that may be considered antiquarian, vintage, or collectible.

ADULT BOOKS

YES, Please donate	NO, Thanks
Hardback	Textbooks > 5 years old
Paperback	Encyclopedias > 2 years old
'	Incomplete Sets
Fiction	Computer Manuals >5 years old
Non-Fiction	Travel Guides >2 years old
All Subjects and Genres	Membership/Phone Directories/Yearbooks
All Ages (see Children's section below)	Explicit adult oriented materials
	Paperbacks without front cover

CHILDREN'S BOOKS

YES, Please donate	NO, Thanks
Published since 1985	Spiral bindings (plastic or metal)
Published prior to 1985 - accepted as Adult Vintage/Collectible	Toys attached
	Electronic parts (music, sound makers)
	Painted, Plastic, Rubber, Fabric, or Metal components
Ordinary Books, printed on paper or cardboard, only	Printed on materials other than paper or cardboard
	Excessive markings, pages colored, workbook pages filled in
	Games, Puzzles, Toys

VIDEOS, RECORDED MUSIC & AUDIO BOOKS

YES, Please donate	NO, Thanks
DVD & BluRay video formats	Missing Covers/Cases
	Non-commercially produced (home recordings)
CD & Record music formats	Videos Rated NC-17 or X
CD audio book format	Cassette format
	VHS format
	Video/Computer Games

MAGAZINES

YES, Please donate	NO, Thanks
National Geographic – maximum of 12 per	All other magazines
donation	